



March 2015

Dear Parent/Carer,

In respect of you taking up a place for your child at Allstars child care provision at Dowson.

At Dowson Special Educational Needs, medical needs, medicine administration and documentation has been reviewed and a whole school system has been set up that encompasses Allstars to ensure continuity of care. It is the parent/carer's responsibility to ensure school are kept informed in order for them to meet the needs of their child.

If your child does have a medical need and you have not already completed a Health Care Plan please contact me in school to discuss this further. If your child does not have any medical needs please return the slip below.

The same applies for Special Educational Needs, please return the slip below, we may contact your child's school for further information that will help us meet the needs of your child.

If your child has an inhaler please provide an inhaler to be kept in Allstars.

Currently, in line with a recent change in legislation, medicine will not be administered in school except in an emergency situation for example peanut allergy medication. There are other exceptions to this and only by express permission from the child's consultant and the Headteacher. In all cases medicine will only be administered if the relevant documentation has been completed; again please contact me if you need to discuss this further.

A copy of the Medical Policy can be found on our school website.

Assuring you of our best intentions,

Michelle Ashley

Inclusion Co-ordinator

I have received the request for Medical Information letter and confirm my child does not have any medical needs.

Signed.....Print name.....

Childs name.....date.....

My child does not have any Special Educational needs as follows:

Successful strategies for managing my child's needs include.....

Signed.....Print name.....date.....